



*“Building a  
Foundation for  
Lifelong  
Learning”*

# CECIL COUNTY PUBLIC SCHOOLS

DEPARTMENT OF HUMAN RESOURCES

GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER

201 Booth Street • Elkton, MD 21921

**Below is a list of available substitute positions and the qualifications required:**

| Type of Substitute                                 | Qualifications:  |
|--|--|
| Substitute Teacher* or Substitute Paraprofessional | <ul style="list-style-type: none"> <li>• Attend a one-day orientation class</li> <li>• Be at least 18 years of age, or 21 to work in a high school setting</li> <li>• Have a high school diploma or GED</li> </ul>                         |
| Substitute Nurse                                   | <ul style="list-style-type: none"> <li>• Certified Registered Nurse</li> <li>• Attend an orientation arranged by the Nursing Coordinator for CCPS</li> </ul> <p>You must submit a copy of your RN License with your substitute packet.</p> |
| Substitute Custodian or Substitute Food Services   | <ul style="list-style-type: none"> <li>• Be at least 18 years of age to work in an elementary or middle school, or 21 to work in a high school setting</li> </ul>  |

\*You will **NOT** need to attend the Substitute Orientation class if you hold a standard certificate from any state and have been in the classroom within the last five years **OR** you hold a Bachelor’s or higher in education and have completed the student teaching requirements within the last five years.

**Our Mission:** to provide an excellent Pre-Kindergarten through graduation learning experience that enables ALL students to demonstrate the skills, knowledge and attitudes required for lifelong learning and productive citizenship in an ever-changing, global society.